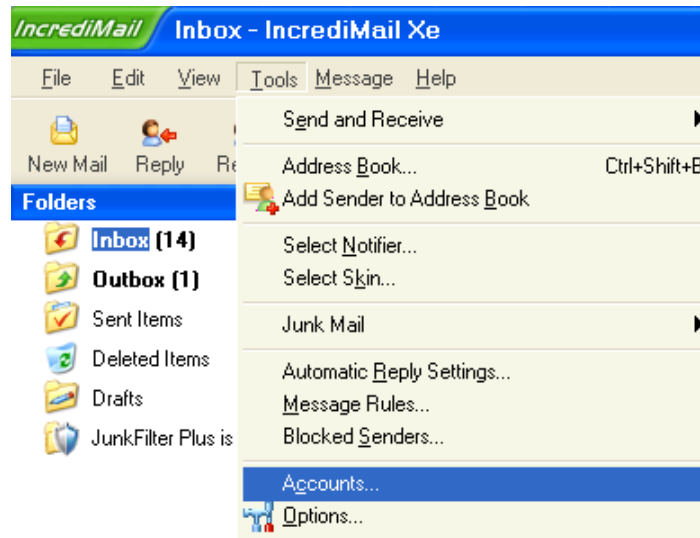
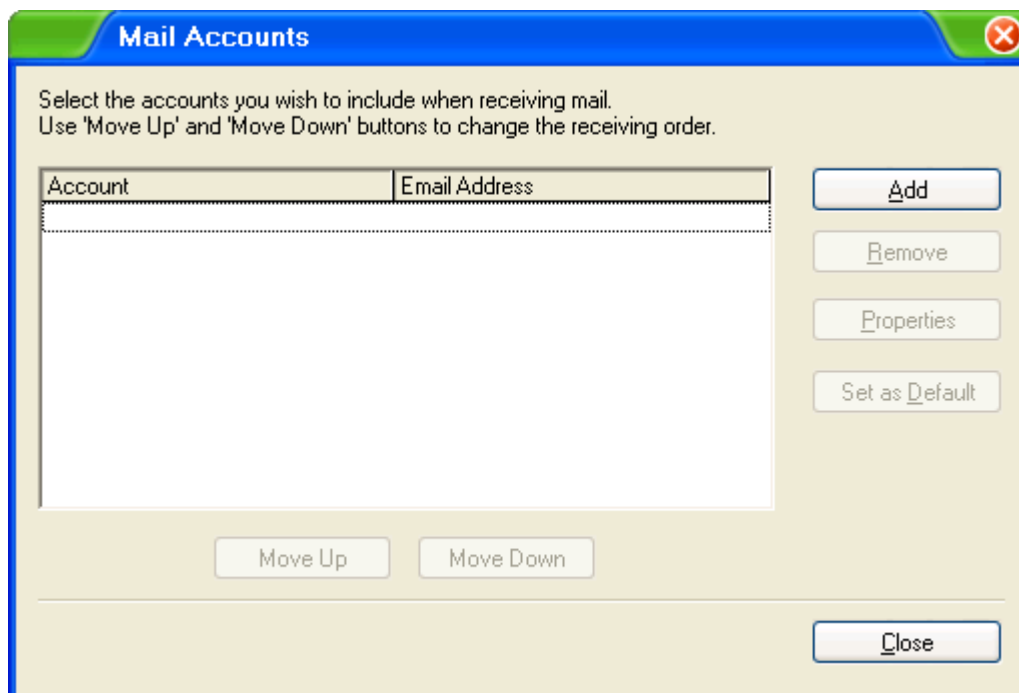


Changing an existing POP account to Gmail POP:

1. Open Incredimail.
2. Click the **Tools** menu, and select **Accounts...** from the drop down box. Please refer to the screen shot below.



3. The Mail accounts box will open up. See screen shot example below.



4. Select the **Add** button on the right
5. The Account Wizard box will appear as per screen shot example below.



6. Select Let me configure settings myself option;
7. Click **Next**



8. Enter your Full name in the **Your Name is** field.
9. Enter your full email address (helpdesk@harboursat.com.au) in the Your email address field. See screen shot below;

Account Wizard

Name and email address

Please enter your name, just as you would like it to appear in the emails you send.

Your name is: For example: Bart Simpson

Please enter your email address. Your email address is the address other people use to send email messages to you.

Your email address: For example: paul@isp.com

Cancel < Back Next >

10. Click **Next**
11. Select **POP3** from the drop down box
12. Enter **pop.gmail.com** in the Incoming mail server field
13. Enter **smtp.gmail.com** Outgoing mail server field
14. Delete the entry in the Username field. See screen shot example below;

Account Wizard

Incoming and Outgoing mail servers

My incoming mail server type is:

Please verify that this is your incoming (POP3) mail server.

Incoming mail server: ?

Please verify that this is your outgoing (SMTP) mail server.

Outgoing mail server: ?

Cancel < Back Next >

15. Click **Next**
16. Enter your full email address (helpdesk@harboursat.com.au) in the Username field.
17. Enter your new password in the password field.

Please Note: If a complex password has not been provided please make sure the password is at least 8 characters in length and has at least one upper case and a number

Account Wizard

User Name and Password

Please enter the Username and Password as provided by your Internet Service Provider (ISP)

 Username: 


If your email address is "barts@yourisp.com", your user name is probably barts.

Password: 

[Forgot your password? Click here](#)

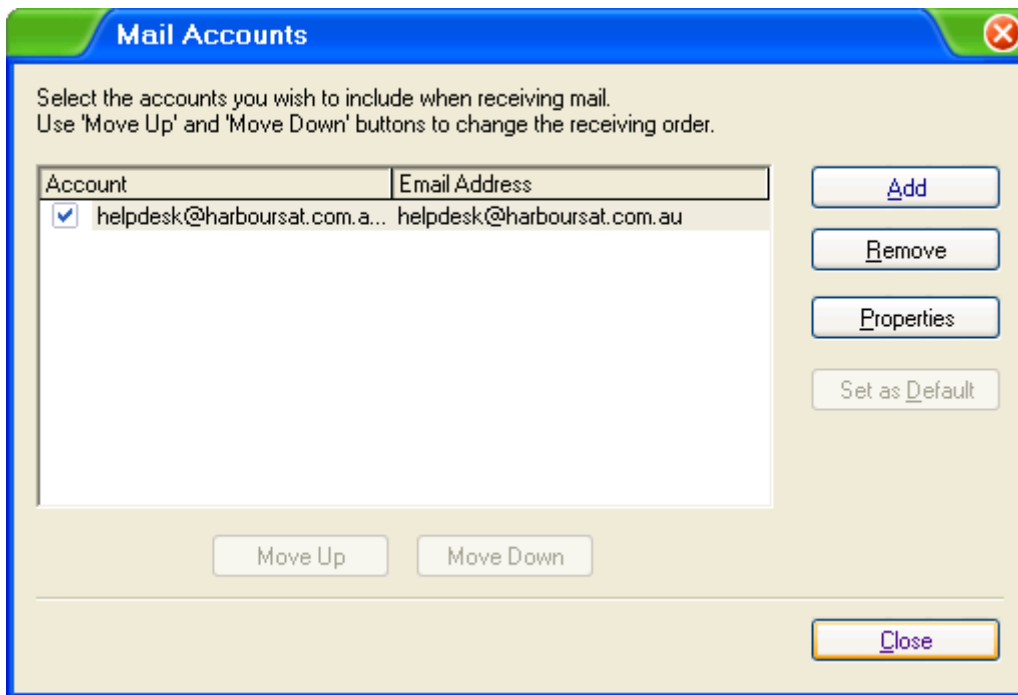
18. Click **Finish**. The congratulations screen will now appear as per example below;

Account Wizard

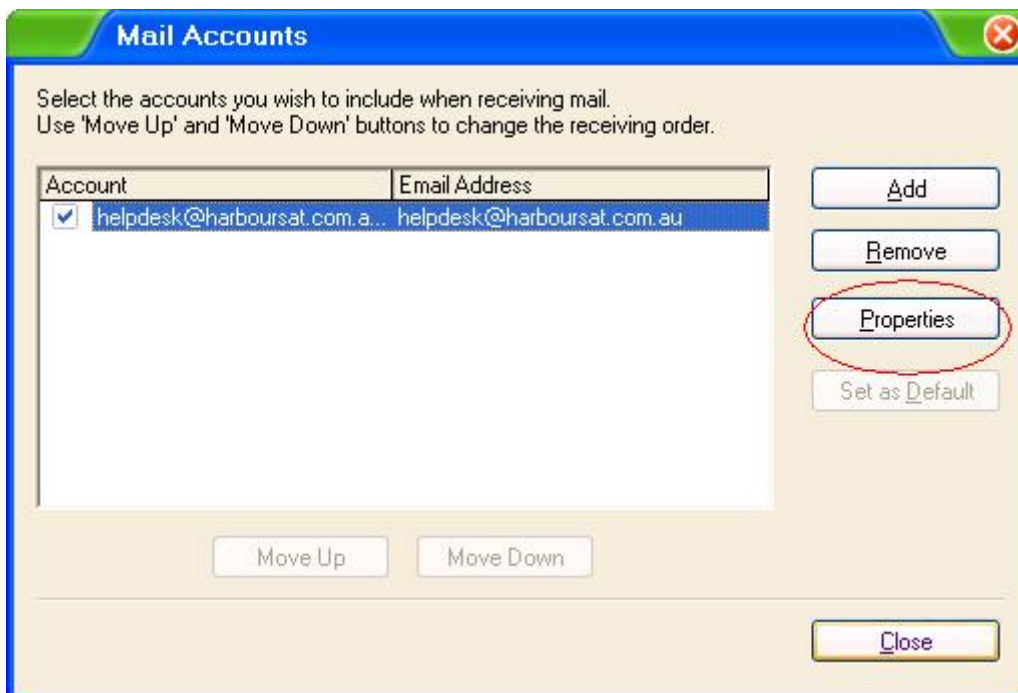


Congratulations!
IncrediMail has successfully created a new account.

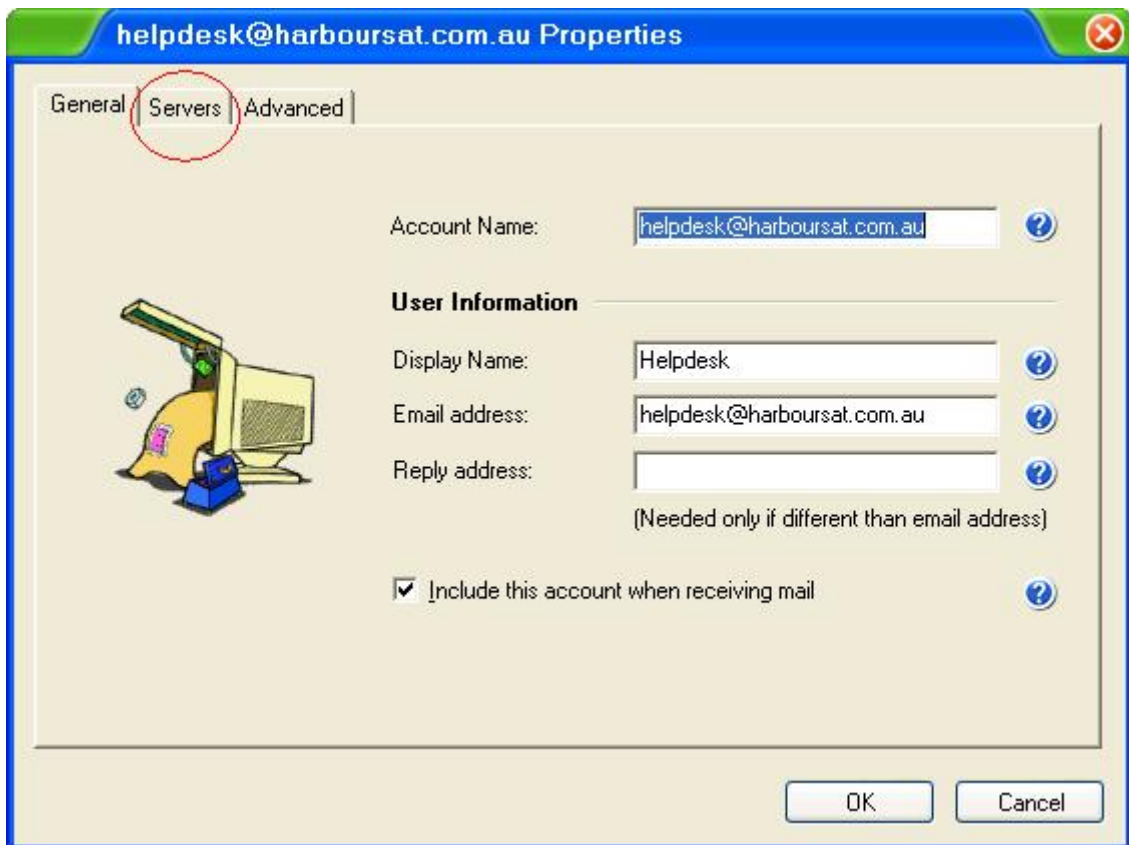
19. You will be returned to the Mail Accounts screen as per screen shot example below;



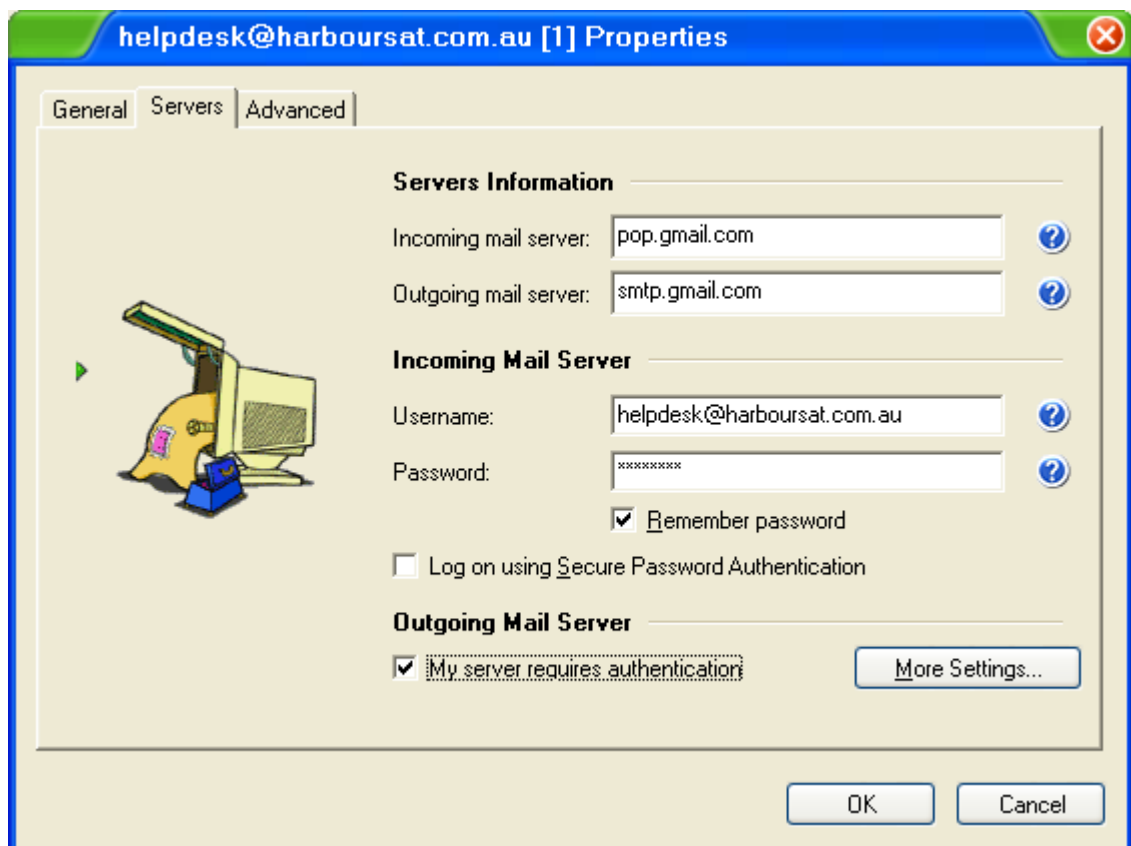
20. Select the newly created account Harboursat.com.au account and click **Properties** button on the right. See example below;



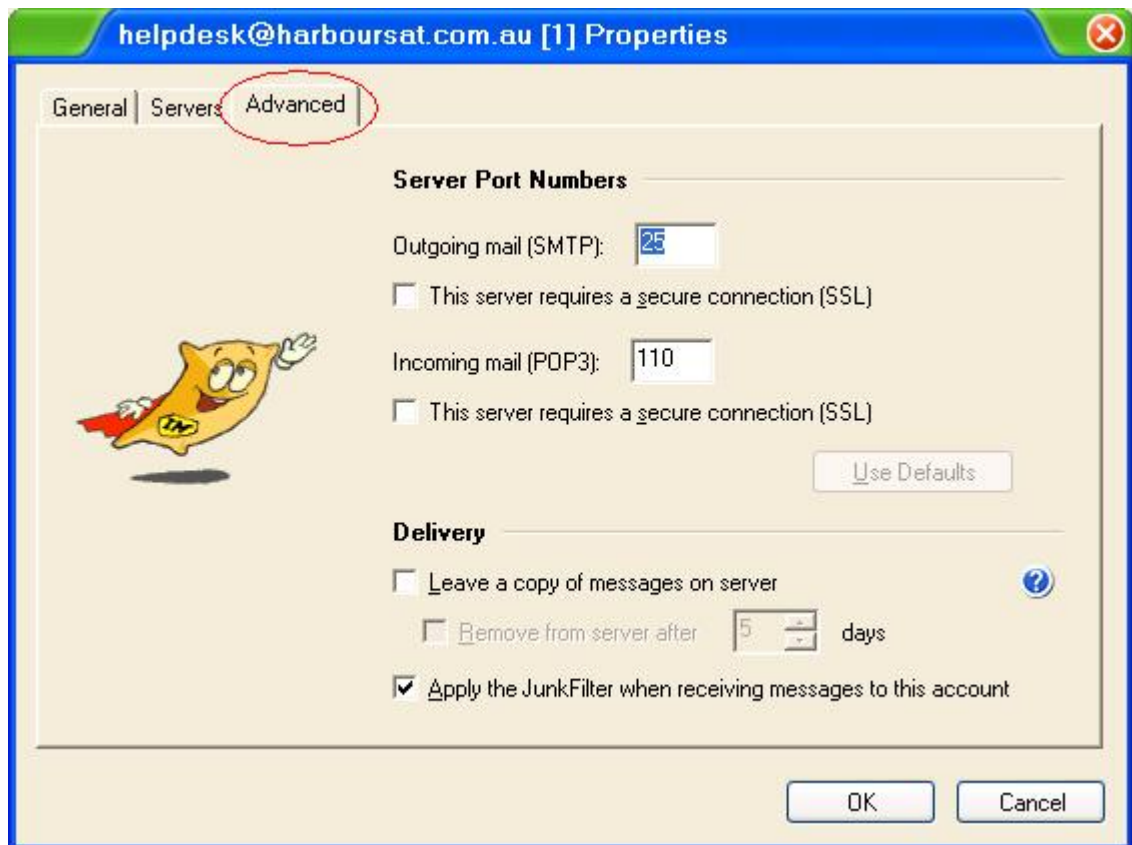
21. The following screen will appear. Click the Servers tab



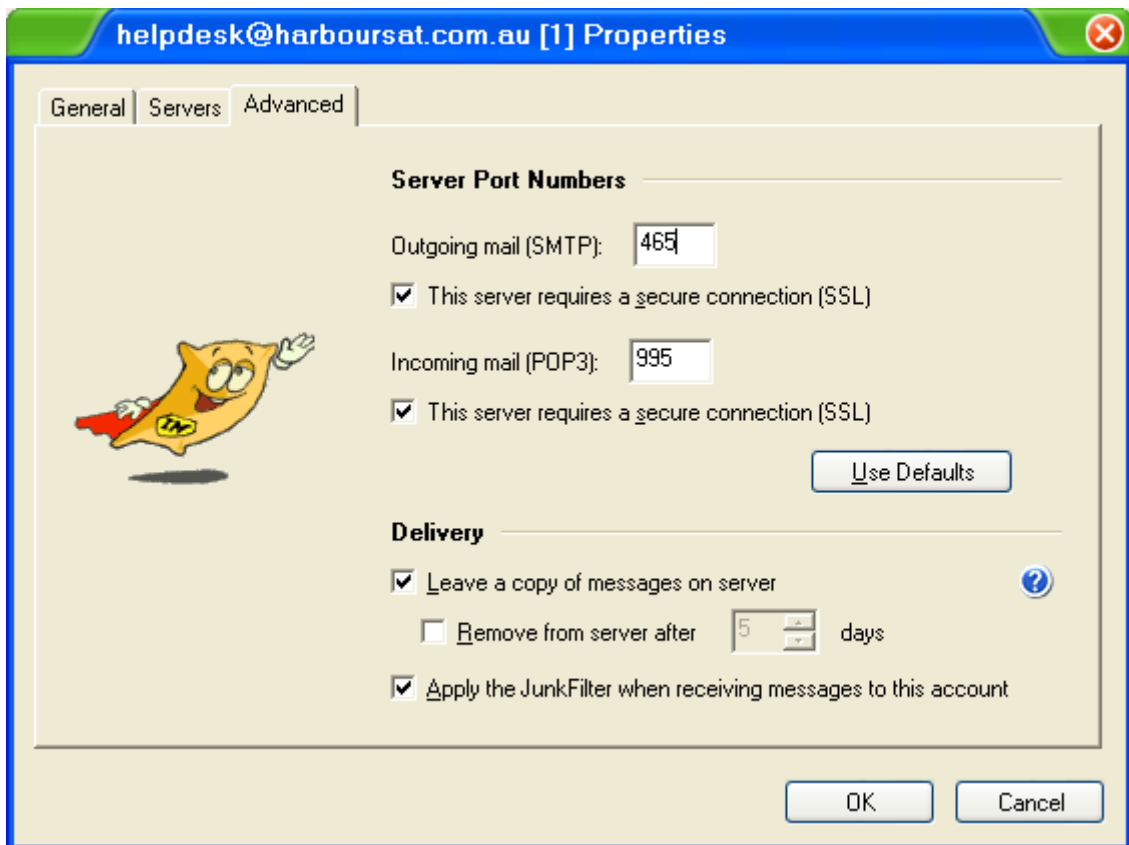
22. Tick the check box **My server requires authentication**.



23. Click the **advanced** tab to reveal another screen. See screen shot example below;

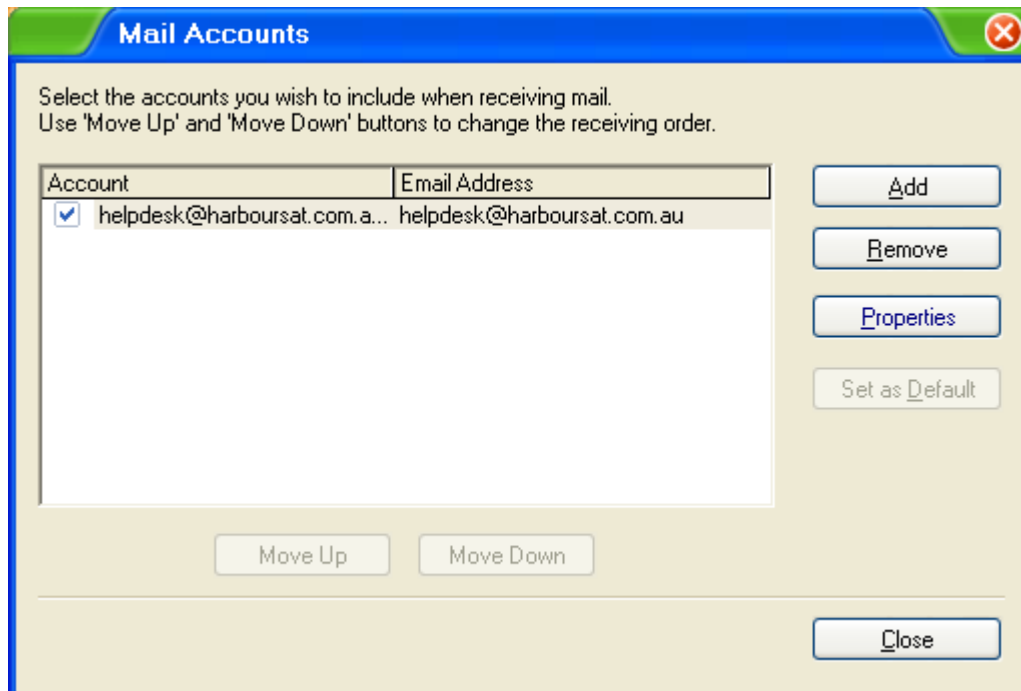


24. Under the setting Outgoing mail (SMTP) Tick the check box **This server requires a secure connection (SSL)**.
25. Change the port number from 25 to **465**. Seen screen shot example below.
26. Under the setting Incoming mail (IMAP) Tick the check box **This server requires a secure connection (SSL)**.
27. Ensure that the port number has changed to **995**. If not please change it. See screen shot example below;
28. Tick the check box **Leave a copy of messages on server**.



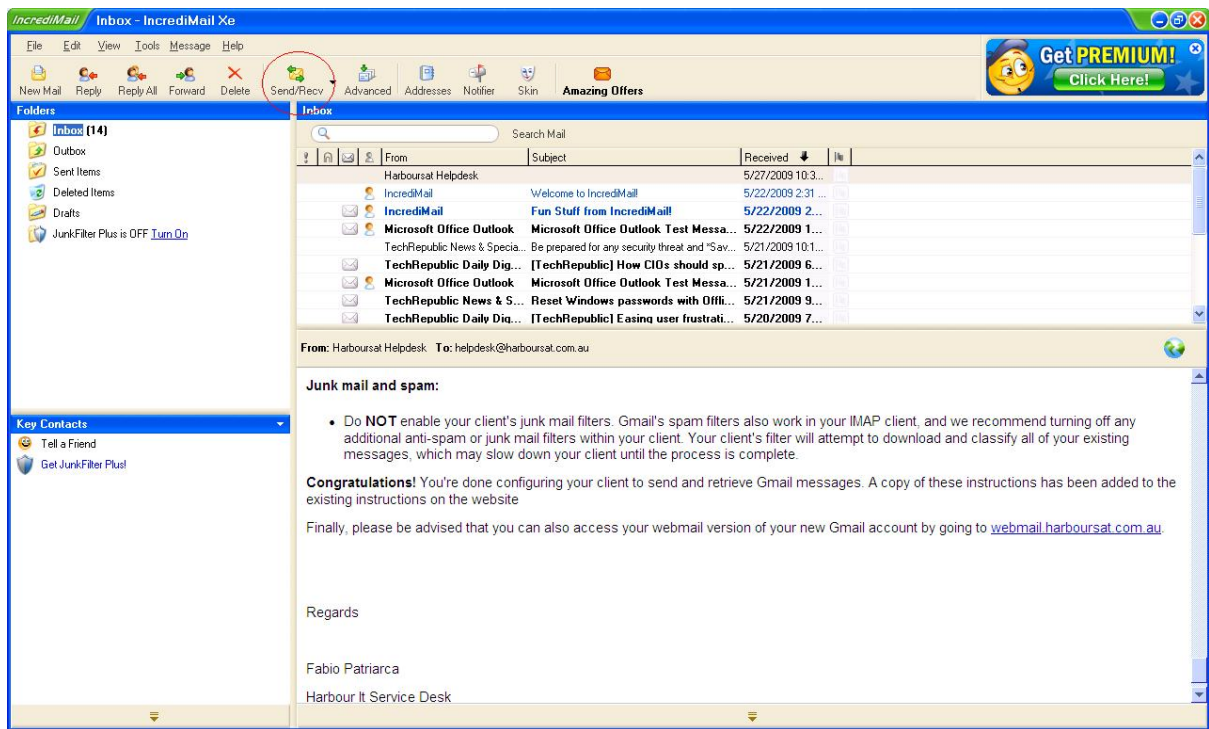
29. Click the **OK** button

30. You will be returned to the accounts page.



31. Click the **Close** button

You will be returned to the main Incredimail page.



32. Please click the **Send/Receive** option in the top menu bar.

Congratulations - You are now finished setting up your Gmail POP account.